

	Meghalaya State Organic Certification Body	Doc. No.	MSOCB/OM
	OPERATING MANUAL	Rev. No.	06
			Page 35 of 201

Referred Documents:

- Organic Management Plan for Individual
- Organic Management Plan for ICS
- Organic Management Plan wild collection
- Organic Management Plan for input approval

3.3. Signing of Contract by the operator

After the application approval, operator will pay the prescribed fees and formally sign the inspection and certification contract with the Meghalaya State Organic Certification Body to conduct inspections and certifications according to NPOP standards. The signed and dated contract copy is filed in the respective operator file. Operator is registered in TraceNet.

Referred Documents:

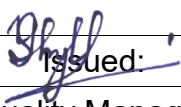
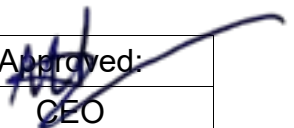
- Inspection and Certification contract

3.4 Rights and Duties of Operators

MSOCB shall establish, document and communicate the rights and duties of Operators seeking or holding NPOP certification. The rights and duties shall include requirements relating to compliance with NPOP standards, provision of access and records, inspections and surveillance, use of certification marks and claims, complaints, changes affecting certification, and payment of applicable certification fees. Detailed requirements shall be defined in the applicable MSOCB Operating Procedure/SOP. Rights and Duties of Operators

Operators shall:

- Comply with applicable requirements of the NPOP standards, MSOCB procedures, certification requirements, and applicable legal and regulatory provisions.
- Immediately notify MSOCB of any known non-compliance or infringement of applicable organic production standards.
- Inform MSOCB promptly of any significant changes affecting certification, including changes in products, production processes, production locations, address, contact details, acreage, ownership, management, scope of operation, or other relevant information.
- Obtain MSOCB approval, where required, before marketing or representing any new product or product category as certified organic, particularly where changes may require additional inspection or evaluation.
- Market, label, and represent products only within the scope of the valid Scope Certificate issued by MSOCB.
- Provide MSOCB with full access to certified and non-certified areas relevant to the certification activity, including fields, processing and handling facilities, storage areas, equipment, personnel, records, documents, and other relevant premises.

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	16-10-2026	Quality Manager	CEO
Meghalaya State Organic Certification Body, Shillong, Meghalaya.			

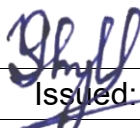
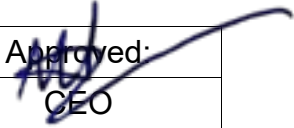
	Meghalaya State Organic Certification Body	Doc. No. Rev. No.	MSOCB/OM 06
	OPERATING MANUAL		Page 36 of 201

- Permit announced and unannounced inspections, surveillance visits, complaint investigations, and other verification activities as required by MSOCB and applicable NPOP requirements.
- Permit MSOCB to collect samples for testing and analysis, with or without prior notice, wherever required for verification of compliance.
- Allow laboratories or authorised technical personnel engaged by MSOCB to conduct sampling and testing activities, under the supervision or arrangement of MSOCB, where applicable.
- Maintain and provide complete and accurate records and supporting documents relating to production, processing, handling, storage, input use, sales, and other activities relevant to organic certification.
- Ensure that all participants involved in the production, processing, handling, or marketing of certified products comply with applicable NPOP requirements and have clearly defined responsibilities where applicable.
- Use the NPOP/India Organic logo, MSOCB certification mark, and related certification claims only in accordance with applicable rules and instructions issued by the competent authorities and MSOCB.
- Not make any misleading, false, or unauthorised claim regarding organic certification in advertisements, brochures, labels, websites, social media, or other forms of communication.
- Respond appropriately to complaints relating to the Operator or certified products and maintain records of complaints received and corrective actions taken.
- Not use any certification mark, logo, statement, or claim in a manner that may be misleading or confusing or imply certification beyond the approved scope.
- Bear applicable costs and expenses arising from additional inspections, sampling, testing, complaint investigations, or other certification activities where such costs are chargeable in accordance with the MSOCB-approved tariff.
- Make necessary arrangements for the smooth conduct of inspections and surveillance activities, including access to personnel, documents, records, fields, facilities, equipment, and relevant sites.
- Cooperate fully during investigations of complaints, suspected non-compliance, or other certification-related matters, including providing requested information and records.
- Maintain records for the period prescribed under NPOP and MSOCB requirements and make such records available to MSOCB, APEDA, or other authorised authorities when required.
- Immediately inform MSOCB of any suspension, withdrawal, cancellation, or other certification action taken by another certification body where such information is relevant to the Operator's certification status.

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	Meghalaya State Organic Certification Body	Doc. No. Rev. No.	MSOCB/OM 06
	OPERATING MANUAL		Page 37 of 201

- Accept and comply with certification decisions taken in accordance with the MSOCB certification procedures, without attempting to influence or interfere with the impartiality of certification personnel.
- Pay the applicable certification, inspection, sampling, testing, and other approved charges within the prescribed period.
- Maintain the integrity of certified organic products and prevent contamination, commingling, substitution, or misuse of certified status throughout the production and handling chain.
- Cooperate with MSOCB in providing information required for TraceNet and other applicable certification systems, including timely and accurate submission or updating of required information.
- Comply with all applicable statutory, regulatory, and NPOP requirements and promptly implement corrective actions for any non-conformity identified during inspection, surveillance, or other evaluation activities.

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